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First, go the Skyline High School website homepage. <u>https://www.issaquah.</u> <u>wednet.edu/skylinehs</u>

Then click on the "Pay Fees and Fines" tab.

It will take you to this login page. The text on the bottom has the directions on how to log in.

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	Who are you shoppir	ng for?				
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Help Terms & Conditions	5150 22	0th Ave. SE, Issaquah, WA 98029	© 2020 InTouch	Receipting. All rights res	ierved.	
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One you log in, you will see a list of names. <u>Click on yours.</u>

You will see this screen. If you haven't paid, you will see a red box. Click on it.



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Fines /	Fees for Stu	dent Name					
You must	complete the che	ckout process for all fir	nes before optional items	vill be available for purchase.			
Туре	Date	Item		Memo		Amount Due	Pay
Fine	6/15/2020	Ntl Honor Society		20-21 NHS Dues	View	\$20.00	2
						Pay Select	ed Fines/Fees
	Help Terms 8	Conditions	5150 22	0th Ave. SE, Issaquah, WA 98029	© 202	0 InTouch Receipting. All rights reser	ved.

This is what pops up. Click the square that's under "Pay" and then click the blue square.

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Your Cart						
Customer	Item				Price	
Student Name	Ntl Honor Society				\$20.00	Remove
			Subtotal		\$20.00	
			Tax (0.00%)		\$0.00	
			Convenience Fee		\$0.00	
			Total		\$20.00	
Continue Shopping						Checkout
*ISD is not assessing a fee for using the online payments website.						
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You will be able to see your cart and review your order. Then once you are ready, click Checkout, there you input your payment information and you are done! :)

Hopefully that covers it! But if you need additional help, just send the Treasurer an email and I'll be glad to assist you!